

Date	Notes
2025	Amended to UK GDPR

Connect CIO - Privacy Policy

Introduction

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the UK General Data Protection Regulation (the UK GDPR).

Who are we?

Connect Exminster CIO is a charitable incorporated organisation registered in England and is the data controller. This means it decides how your personal data is processed and for what purposes.

How do we process your personal data?

Connect Exminster CIO complies with its obligations under the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To enable us to provide a voluntary service for the benefit of the public;
- To provide and publicise meetings, events and activities;
- To administer membership records;
- To fundraise and promote the interests of the church;
- To manage our trustees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);

What is the lawful basis for processing your personal data?

We rely on one or more of the following reasons in law which give us the right or the duty to process personal data:

- Consent: On occasion we seek explicit consent for us to process data, particularly data which is classified as sensitive. This may include processing of data regarding children, and vulnerable adults.
- Legal obligations: Processing is necessary for carrying out legal obligations under relevant legislation including but not limited to, employment, social security or social protection law, or a collective agreement;
- Legitimate interests: Our purposes are to advance the christian faith through promoting Christian values, relieving poverty and promoting education. Part of this is to provide services, events and activities. We carry out processing in our capacity as a not-for-profit body with religious aims with the provision that: -
 - o the processing relates to trustees, former trustees and those who have attended our activities, courses and events in the last 6 years; and
 - o your interests and fundamental rights do not override those interests-

Sharing your personal data

- Your personal data will be treated as strictly confidential.
- Personal data may be shared with our affiliated churches/charities in line with our stated purposes and for internal administrative purposes.
- We use trusted organisations as third party data processors to carry out some of our administrative and financial purposes and ensure through legally binding contracts that these organisations maintain complete confidentiality of your data and themselves comply fully with UK GDPR.
- We will only share your data with other third parties with your consent, or as required to comply with statutory obligations.

How long do we keep your personal data?

In general, we will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

Specific examples illustrate this:

- Activity attendees: people involved in Connect Exminster CIO while it is still current and up to 3 years after a person has ceased to be involved with all aspects of Connect Exminster CIO;
- Financial matters: gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate;

Your rights and your personal data

Unless subject to an exemption under the UK GDPR, you have the following rights concerning your personal data: -

- The right to request a copy of your personal data which The Connect Exminster CIO holds about you;
- The right to ask us to correct any personal data if it is found to be inaccurate or out of date;
- The right to ask for your personal data to be erased where it is no longer necessary for us to retain such data;
- The right to withdraw your consent to the processing, where consent is used as a basis for such processing;
- The right to ask us to stop processing your data during any dispute about the accuracy or processing of your personal data;
- The right to lodge a complaint with the Information Commissioner's Office.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact the Connect Exminster CIO at info@connectexminster.co.uk

You can contact the Information Commissioners Office on 0303 123 1113 or via email

<https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.